

Museum Attendant - Summer Student

Employer:	Prince Township		
Posted:	1 months ago	Closing Date:	April 27, 2024
ES Job ID:	15444	Location:	Prince Township
Sector(s):	Other	Duration:	Full Time , Seasonal , Student
Salary:	16.55		

Job Description:

Museum Summer Student Position

Position: Museum Attendant

Compensation: \$16.55/hr

Location: 3042 Second Line W. Prince Twp. ON P6A 6K4

Type: Full-time Seasonal (May-Sept)

SUMMARY OF FUNCTION:

Summer Employment program provides opportunities to obtain valuable work experience, gain transferable skills, and build professional networks.

Work Description:

- Welcome visitors, conduct tours, and provide historical interpretation of museum artifacts.
- Provide care and maintenance of the museum and artifacts.
- Respond to requests for tours and/or special events.
- Be responsible for opening and closing the museum.
- Maintain records for admissions.
- Provide community outreach in support of interpretive programming.
- Participate in the design, development, and delivery of public programs.
- Plan, organize, coordinate, and manage assigned work.
- Log, cultivate, archive, and organize displays.
- General maintenance of the museum (cleaning, dusting, etc.)

Required Skills:

- Must be a student.
- Mature, responsible, and reasonable
- Personable, hygienic, friendly
- Excellent communication and customer service skills
- Can work independently and without supervision.
- Experience working in a similar field is an asset and will be given priority.

How to Apply:

Applicants can apply in person at the municipal office at 3042 Second Line W. Prince Twp. OR online via email at: adminassist@princetwp.ca